



Title: Truck Driver

Report to: Executive Director

About the Organization:

Mission of Deeds is a nonprofit in Reading that provides gently used furniture, household goods, kitchen essentials, and brand-new beds to people in need (called clients) free of charge. The organization is a volunteer-supported nonprofit. The seed for Mission of Deeds was planted when founder Tony Triglione learned that providing beds, furniture, and household goods was an underserved area of human services. In 1993, Tony bought a box truck and gave the new charity space in a building that housed one of his stores. A few volunteers joined, furniture inventory was accumulated, and social service organizations began to take note. We have had exponential growth since and now serve more than 900 households in need per year. We continue to treat all clients with the dignity and respect they deserve.

Role Overview:

Mission of Deeds is looking for a part-time truck driver to drive our 16-foot straight truck with an extended cab to pick up donated furniture in the surrounding local communities. The position is two (2) days per week (Wednesday and Thursday only) and up to ten (10) hours per week (approximately 9 AM to 2 PM on both Wednesday and Thursday).

Mission of Deeds is an equal opportunity employer and encourages applications from all qualified individuals of every race, color, religion, sexual orientation, gender identification or expression, ethnic or national origin, age, disability, veteran status, marital status, or any other factor unrelated to job requirements or job status.

Key Responsibilities:

- Safely follow assigned routes on Wednesdays and Thursdays to pick up furniture from the local community. Pickup towns include Burlington, Lexington, Melrose, Reading, Stoneham, Wakefield, Winchester and Woburn.
- Team of volunteers and/or staff will be with truck driver on routes. The driver does not need to help with the loading of donated furniture and household goods but it would be a plus. Knowledge of properly and safely securing loads is highly desirable. All donated items are in an outdoor accessible area.
- Ensure staff and volunteers are following safety protocols (e.g. wearing yellow safety vests)
- Maintain a clean and orderly vehicle cab and cargo area
- Participates in regular maintenance and upkeep of the truck, reporting issues to Executive Director



Qualifications, Skills and Attributes

- Passionate about the work of Mission of Deeds
- No serious motor vehicle issues in the past 3 years (accidents or otherwise) and then annually after hire
- Valid Driver's License with at least 4 years licensed driving experience; 2+ years commercial straight truck driving experience preferred
- Possess or ability to obtain current DOT physical card per state and federal regulations
- Commercial Driving License (CDL) is highly desirable but not a requirement
- Experience as a mover is a plus
- Clean driving record without accidents or major traffic violations
- Strong knowledge of traffic laws including all Federal DOT and Massachusetts Department of Transportation regulations
- Team player
- Customer service skills

Please forward your resume to:

David McIsaac
Executive Director
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